

# DRAFT City of Edna Bay - Regular Meeting

## 1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, May 11th, 2020 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:07 PM.

## 2 — New Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

## 2.1 — Public Participants:

Katie Buss	Joe Wargi	Sharon Wargi	Becky Tennant	Brian Mortensen
Louise DiPaolo	Roger DiPaolo	Sue Crew		

## 3 — Consent Agenda:

### A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Special (Postponed Regular) Meeting Minutes of April 27th, 2020 - no questions or objections.

Consensus of the public attendants was taken in favor, no objections were noted.

### Motion:

Mayor Poelstra moved to pass the consent agenda.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the council**

## 3.1 — Business:

### **New Business:**

- a: *Hearing for FY '21 Budget Ordinance #20-22NCO, Discussion and Decision.*

## 4 — Mayor's Report:

Mayor Poelstra reported that the City skiff registration has been submitted and should be completed soon. He reported on the current status of the Harbor Replacement Project bids, and indicated the winning bid will include the breakwater in the scope of work according to the DOT. The DOT is not anticipating construction to begin until early spring of next year due to delays from COVID-19, but there is hope construction could still begin some time in October.

Mayor Poelstra also reported that the dock phone failure seems to be caused by the power inverter failing in the phone equipment box, and a replacement for that component has been ordered. If it does not resolve the problem, he will reach out to AP&T for additional support.

He indicated that there will be COVID-19 support funds of the City included in our CAP payment. CAP will be the normal \$75K, but an additional \$14K will be included that do not appear to have any discretionary or reporting requirements attached. DCRA will be sending the City more information on other funding sources related to COVID, but it is likely they can only be utilized on items related to specific types of impacts caused by the pandemic. More details on how the funds can be used are continuing to be released.

## 5 — Clerk's Report:

No report.

## **6 — Treasurer's Report:**

Myla Poelstra noted that \$10,854.88 of Timber Receipts funds have been received. She then read back the Treasurer's report. There were no questions or comments.

## **7 — Committee Reports**

### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) reported that we should know more about the finalization of the DOT's harbor replacement project this week. As soon as we are able he would like to hold a dock meeting to start discussing cleanup on the remnant finger float near the grid and the next parts of the process the City will need to work on for the harbor replacement project. Other dock committee items include some wrap up work with DNR on the harbor land lease that we previously committed to conclude by resolution and drafting proposed amendments to the City municipal code to incorporate harbor management items.

### **7.2 — Road Committee:**

Michael Williams (Road Chairman) had no report. Road work is pending the municipal entitlement land being awarded to the City so we can develop local rock pits for maintaining the roads. Louise DiPaolo has been told that when municipalities retire old equipment, they can be willing to give it away to other municipalities for free and was wondering if the City can look into those type of options.

Mayor Poelstra noted that any equipment we take on has some strings attached, including insurance, repairing and storing the machinery. He indicated he would check in with DNR and see what the status of the municipal entitlement is, but noted that there have been delays imposed by COVID.

Sue Crew asked what the total amount in National Forest Receipts is, including the amount we just received. The Treasurer computed the figures and reported \$34,347.82.

### **7.3 — EMS Committee:**

Karen Williams (EMS Administrator) had no report.

### **7.4 — Search & Rescue Committee:**

No report.

### **7.5 — Fire Committee:**

Lee Greif (Fire Chief) reported that the parts have been ordered for the Fire Truck and it should be ready to use soon.

### **7.6 — Fish & Game Advisory:**

No report.

### **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) reported that he is working with the USCG on our annual inspection and is going to have the virtual inspection reports wrapped up soon.

## **8 — Old Business**

**[No Old Business]**

## **9 — New Business**

### **Item A - Hearing for FY '21 Budget Ordinance #20-22NCO, Discussion and Decision:**

Mayor Poelstra read back draft Ordinance #20-22NCO, and directed attendees to the copies made available prior to the meeting. It was noted that CAP was amended to \$89,030.00.

Sue Crew asked if Bulk Fuel R&R monies were included in our total projected fund and how much of that is R&R money. The Treasurer reported that it is not included, and is in a separate bank account. Sue asked how the bulk fuel profit is computed and what type of projection it is. Mayor Poelstra stated the format of the

inquiry seemed like a trick question. The Treasurer relayed that the profit line of \$24,205 indicates a rough projection of revenue based on profit generated on average, and indicated she spoke with DCRA on how to dial down to a specific number. DCRA indicated the facility would need to operate 4-5 years to have enough trend data to factor anticipated sales, projected growth and produce.

Councilor Henson asked if there was some sort of problem? Councilor (Mrs.) Williams asked if it was correct to say that we will not be able to get accurate projections until the facility has been running for 4-5 years. The Treasurer concurred it is a projection based figure and that will become more precise over time. Councilor (Mr.) Williams stated that, if we are making our money back and making ~\$1700 on top of what we're selling each month, he has no concern given the ecumenic climate in the country right now and does not understand the ongoing rhetoric on the topic. He felt if we are able to buy more fuel, can we pay our bills and are we putting money in the bank, yes the facility is doing good.

Conversation continued around the Bulk Fuel profit. Mayor Poelstra asked if anyone on the Council had any confusion about how the fuel sales process works and where the figures are coming from. No one on the Council had any confusion, question or concerns about the bulk fuel figures. Mayor Poelstra felt any confusion around how the fuel figures work may have come from when the City decided not to take on the second fuel loan and pay interest, and instead decided to purchase the fuel directly and manage the finances around fuel purchase using City funds in an effort to reduce prices even further. He indicated that the budget format has been established by everyone over time, making adjustments and adding efficiencies. Mayor Poelstra said the City could go to DCRA and look into different budget models, add it to the agenda and revisit changing the format again. He noted that this is what we have and what we are working from today, and so he does not know how to make every person's understanding clear.

Consensus of the all attendants (council and public) was taken in favor of draft resolution ordinance #20-22NCO as presented, no objections were noted.

**Motion:**

Mayor Poelstra moved to adopt 'FY22 budget ordinance #20-22NCO as presented.

- *Seconded by Councilor (Mrs.) Williams*

- **NOTE: Final vote of the Council was not carried out after Council and Public polling, a Special Meeting has been called for 05/13/2020 to conclude this vote.**

Mayor Poelstra feels that we need to revisit the budget format since there continues to be some confusion, and he wants everyone to understand, trust the integrity of the process and the transparency of the numbers. He felt neither himself, nor anyone else ought to be a Quickbooks expert to understand the budget we use, but indicated if there was interest in changing the format everyone could agree to make changes. If not, we could vote to keep things as they have been. Mayor Poelstra said he would be talking to DCRA at length about this and get back to everyone.

**10 —**

***Persons to Be Heard***

Mayor Poelstra thanked everyone for coming to the meeting and for their patience with the teleconference format and with mandates lifting he was hopeful we would be able to return to normal meetings soon.

Sue Crew asked with the way our City is setup, with meetings we normally have the room vote and then the council, and was curious what the reason was for having the council vote and not having the room vote at all.

Katie Buss requested that if we have any questions on the budget that we keep it professional and succinct.

*[Note: As per Sec. 2.30.010 - Meetings Public: The council must poll all voters and council members in attendance at all regular or special meetings and consider the results **before action is taken by the council on an agenda item**. Final action was not taken on the motion (see note above), and so to comply with the defined process in the municipal code a Special Meeting has been called for 05/13/2020 to conclude the vote]*

***Adjournment***

Mayor Poelstra moved that the meeting be adjourned.  
Motion to adjourn seconded by Councilor (Mr.) Williams.  
Meeting adjourned at 6:54 PM.